# OXFORD AQA
INTERNATIONAL QUALIFICATIONS

# LATE AND VERY LATE AWARD APPLICATIONS
## WHEN AND HOW TO APPLY

**Late awards –** only permitted up to 4 weeks after Results day
**Very late awards** – no deadline, more than 4 weeks or after Results day, or from a historical series
Please note:

- the student must have sat **all** the required units
- you cannot claim late awards for linear International GCSE subjects
- we charge a fee per student per subject award entry

If the student has had a certificate previously issued in the same series for other qualifications, please return the certificate to us by recorded delivery:
AQA Entries
Devas Street
Manchester
M15 6EX

**Requests will not be processed until we receive the certificate**

**The completed application form should be sent to:**
info@oxfordaqa.com

**Please only submit one copy**

Schools should complete the relevant form from the OxfordAQA website

Ensure you complete all parts including the series, year and award code.

Once the request has been processed, results will show on Centre Services within five working days.

Any replacement certificates will be sent to the school in due course.

We will contact the school if an application is declined.