

CENTRE DECLARATION SHEET

This form should be completed and retained at the centre. The declarations should be completed as indicated.

☐ International AS / A-level ☐ Extended Project ☐ International GCSE

Unit code(s)

Specification title

Centre number

Centre name

Authentication of candidates' work This is to certify that marks/assessments have been given in accordance with the requirements of the specification and that every reasonable step has been taken to ensure that the work presented is that of the students named. Any assistance given to students beyond that given to the class as a whole and beyond that described in the specification has been recorded on the *Candidate record form(s)* and has been taken into account. The marks/assessments given reflect accurately the unaided achievement of the students.

Malicious software (malware) All documents and files being submitted electronically have been checked and cleaned of any malware (for example computer viruses, computer worms, spyware).

Signature(s) of teacher(s) responsible for assessment (please print name below signature)

Teacher/tutor 1

Teacher/tutor 3

Teacher/tutor 1 signature

Teacher/tutor 3 signature

name

name

Teacher/tutor 2

Teacher/tutor 4

Teacher/tutor 2 signature

Teacher/tutor 4 signature

name

name

(Continue overleaf if necessary)

Internal standardisation of marking Each centre must standardise assessment across different teachers/assessors and teaching groups to ensure that all students at the centre have been judged against the same standards. If two or more teachers/assessors are involved in marking/assessing, one of them must be designated as responsible for standardising the assessments of all teachers/assessors at the centre.

Standardisation Supervisor declaration: I confirm that: [select/tick either (a) or (b)]

- ☐ (a) the procedure described in the specification has been followed to ensure that the assessments are of the same standard for all students, or
- ☐ (b) I have marked/assessed the work of all students.

Name	Signed	Date

Unit code(s)	Specification title
Centre number	Centre name

Authentication of students' work This is to certify that marks/assessments have been given in accordance with the requirements of the specification and that every reasonable step has been taken to ensure that the work presented is that of the students named. Any assistance given to students beyond that given to the class as a whole and beyond that described in the specification has been recorded on the *Candidate record form(s)* and has been taken into account. The marks/assessments given reflect accurately the unaided achievement of the students.

Malicious software (malware) All documents and files being submitted electronically have been checked and cleaned of any malware (for example computer viruses, computer worms, spyware).

Signature(s) of teacher(s) responsible for assessment (please print name below signature)

Teacher/tutor 5 Teacher/tutor 5 signature name	Teacher/tutor 11 Teacher/tutor 11 signature name
Teacher/tutor 6 Teacher/tutor 6 signature name	Teacher/tutor 12 Teacher/tutor 12 signature name
Teacher/tutor 7 Teacher/tutor 7 signature name	Teacher/tutor 13 Teacher/tutor 13 signature name
Teacher/tutor 8 Teacher/tutor 8 signature name	Teacher/tutor 14 Teacher/tutor 14 signature name
Teacher/tutor 9 Teacher/tutor 9 signature name	Teacher/tutor 15 Teacher/tutor 15 signature name
Teacher/tutor 10 Teacher/tutor 10 signature name	Teacher/tutor 16 Teacher/tutor 16 signature name